## UNITED STATES DEPARTMENT OF THE INTERIOR BUREAU OF LAND MANAGEMENT (LETTERHEAD - ADDRESS)

3104 (Office Code)

BLM Bond No

Lease Serial No.

## Memorandum

To: Applicable State Office and Field Office Fluid Minerals

From: Authorized Officer (State Office Fluid Minerals

Adjudication Code)

Subject: Review of Liability Under Bond (BLM Bond Number)

The  $\underline{\hspace{0.5cm}}$  (Name of office) has determined a default for the identified lease and has requested initiation of collection procedures under the applicable bond(s).

Please respond within 15 days if there are any other liabilities under this bond due to leasehold operations. If your response will take longer than 15 days, please notify (Contact person and telephone number) to advise us when your completed respond to this request will be fulfilled.

Distribution:

Appropriate BLM State Offices Apopropriate Field Office Operations Each affected lease case file